

**Kumamoto Earthquake**

**Application form for travel funds**

The Company of Biologists Limited is offering financial support to young scientists affected by the Kumamoto earthquake by way of travelling fellowships to work in other laboratories or funds to attend international conferences.

**What funding are you requesting?**

☐ **Travelling Fellowship** to work in another lab

☐ **Conference travel funds**

**Checklist of items to be included with application:**

☐ Letter of status from Head of Department ☐ Letter of support from Supervisor

☐ Letter of support from host laboratory (FOR TRAVELLING FELLOWSHIP ONLY)

☐ CV ☐ Publication list (state if you have not had any work published)

**Successful applicants:**

If an award is granted, we will require you to:

* acknowledge receipt of the payment
* sign and return the grant agreement
* provide all of your receipts, once you have returned from your trip

To apply, please fill in ALL the information requested below in BLOCK CAPITALS (incomplete applications will not be processed) and send the completed application to:

Charity Administrator

Email: tf@biologists.com

|  |  |
| --- | --- |
| Name |  |
| Status (e.g. postgrad, post-doc fellow) |  |
| Date PhD awarded or due (month and year) |  |
| Telephone number |  |
| Email address |  |
| Home laboratory address | Kumamoto University  2-2-1 Honjo, Chuo-ku, Kumamoto, Japan 860-0811 |
| Host laboratory address and contact name  OR  Conference title and location  (please provide full details, including country) |  |
| Details of travel, including dates and duration |  |

|  |  |  |
| --- | --- | --- |
| Funding required  **If your application is successful we will require copies of all of your receipts, on your return.** | ☐ Estimated cost of travel cost |  |
| ☐ Estimated cost of accommodation |  |
| ☐ Estimated cost of subsistence (allowance for food) |  |
| ☐ Fees (Visa fees or bench fees) |  |
| Total cost for the trip: |  |
| **Funding amount requested in this application:**  **Travelling Fellowship - maximum £2,500\***  **Conference Travel Funds – maximum £1,000\***  \*An increased level of funding may be approved in exceptional circumstances. | | **£** |
| Funding sought from other sources | ☐ Self  ☐ University  ☐ Society  ☐ Other: ………………………………………………………… | |
| Project Title |  | |
| FOR TRAVELLING FELLOWSHIPS ONLY:  Abstract & project proposal (maximum 1000 words) | Please structure your proposal as follows:  - Abstract (brief summary of the aims, significance and expected outcome of your research)  - Work proposed to be carried out in the host lab  - Reason for choosing this particular host lab | |
| FOR CONFERENCE TRAVEL FUNDS ONLY:  Please detail if you will be giving a talk or presenting a poster at this meeting, and – if available – provide an abstract of the presentation. |  | |
| Have you applied for a funding from The Company of Biologists before? If so when? |  | |