

IMEG Emergency Response Plan

established October 2016

(Please substitute @ for * in mail addresses in this manual)

Emergency contact: IMEG Room 502 (096-373-5786)

International Student Office (International Affairs Division) [096-342-2095]

Mail address for sending to all IMEG members: all-imeg*kmm.kumamoto-u.ac.jp

On-campus Evacuation Area : The central area in Honjo Central Campus

1. Massive Earthquake

- During the earthquake, at first, protect yourself!
- Hide under a desk or lab bench until the quake stops.
- When the shaking subsided, check and react to your closest equipment.
Ex. Turn off the serious lab equipment shut off city gas and CO2 gas at their main cock.
Regarding city gas, if an earthquake with a seismic intensity of 5 or higher on the Japanese scale occurs, microcomputer-controlled city gas meters shut off automatically.
- After a major earthquake, be sure to fire or other hazards have not developed.
- Use the stairway, not the elevator, evacuate to **On-campus Evacuation Area**.
- Meet at the above-mentioned evacuation site by labs and make a roll call. Confirm your lab member's safety and the absent person.
- Choose the leader and obtain reliable disaster information and news.
- The leader decides whether going home or moving to evacuation center.
- Email to IMEG Vice director and all IMEG member, "Keep out of IMEG building."
- Secure your own drink water, food, and accommodation. (3days need to receive relief supplies).

If injured victims are found

- Call 119 → Contact to the leader
- Automated External Defibrillator (AED) is equipped at the entrance of IMEG
- First-aid kit boxes are located at the lounge on the 1st and 5th floor.

In case of Fire

- Shout out the situation to get help from neighbors
- Use alarm bell → Call 119 → Try first aid firefighting using fire hydrants and extinguishers .If the situation seems dangerous, such as with flames reaching the ceiling, stop trying to extinguish the fire and evacuate the area. → Communicate with the leader.

The next day

- With the building manager, the leader and staffs check to see if the building is damaged.
- The leader make a decision about whether to lift the ban on access to IMEG building or not.
- Professionals judge the level of building collapse with the building manager.
- IMEG emergency management unit will be set up at a conference room on the 1st floor.
- Check for leaks; water, city gas, CO2gas, liquid nitrogen, electricity.
- Emergency electricity can supply about 20hours.
- Evacuation and other disaster-related information will be provided via e-mail to the cell

phones or other terminals of people in IMEG when a disaster strikes.

- Kumamoto University Security automatically system also e-mails to you.
 - Pay attention to information from IMEG website. <http://www.imeg.kumamoto-u.ac.jp/>
- If the IMEG building would be declared off-limits, check out IMEG Facebook page.
Confirm in advance and search “Facebook, IMEG”

2. Storm and Flood disaster

- Technical staff announcement disaster-related information by emergency broadcasting or email.
- PI confirm the whereabouts of the missing.
- Stay inside as much as possible and inform PI your presence.

IMEG emergency management unit will be set up at Conference Room, 1F, IMEG

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Vice director : Mitsuyoshi Nakao (096-373-6800) <mnakao*kumamoto-u.ac.jp>

Technical staffs : Takashi Seki and Shingo Usuki and Naoki Tani (096-373-5786)(090-6770-4151)

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Emergency Hospitals

- Kumamoto Medical Association Hospital (Kumamoto Chiiki Iryo Center)
Phone:096-363-3311 Address:5-16-10 Honjo, Chuo-ku, Kumamoto-shi
- Kumamoto Red Cross Hospital
Phone:096-384-2111 Address:2-1-1 Nagamine-minami, Higashi-ku, Kumamoto-shi

Kumamoto City International Center

Phone:096-359-2020 Address: 4-18 Hanabata-cho, Kumamoto-shi

