

IMEG Emergency Response Plan

April 2018

(Please substitute @ for * in mail addresses in this manual)

Emergency contact: IMEG Liaison office, Room 502 (096-373-5786)

Mail address for sending to all IMEG members: all-imeg*kmm.kumamoto-u.ac.jp

On-campus Evacuation Area : The central area surrounded by the buildings of IRCMS, CARD, GTC and IMEG.

1. In case of a massive earthquake,

- During the earthquake, at first, take a cover under a desk or a lab bench.
- When it stops, check the instruments around you and turn them off if necessary.
Close valves of gas and/or CO₂.
When seismic intensity of an earthquake is 5 or higher on the Japanese scale, microcomputer-controlled city gas meters will shut down automatically.
- Make it sure there is no fire or other hazards developed.
- Evacuate using a stairway to **On-campus Evacuation Area**. Do not use lifts.
- Call the roll to confirm your lab member's safety.
- Decide a person in charge. Collect reliable disaster information and news.
- Based on the available information, decides whether dismiss to go home or move to evacuation centers.
- Notify by e-mail to the IMEG director and all IMEG members that the completion of the evacuation, the extent of damages, if any, closure of the IMEG building, and the decision to leave the campus.
- At the evacuation, secure your own drink water, food, and accommodation. (It will take 3 days to receive relief supplies).

If someone gets injured,

- Call 119 and report it to the person in charge.
- Automated External Defibrillator (AED) is equipped at the entrance of IMEG
- First-aid kits are available at the lounge on the 1st and 5th floor.

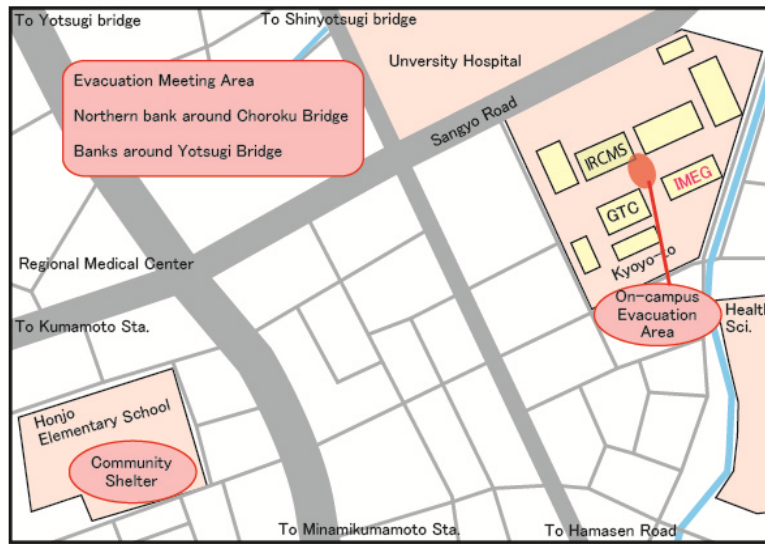
In case of fire,

- Shout out the situation to get the help.
- Sound fire alarm and call 119.
- Try initial firefighting with fire extinguishers. When you fail to extinguish the fire, evacuate the area and report to the leader.

The next day when the earthquake ceases,

- Set up an emergency headquarter in the conference room at the ground floor of IMEG building. The head quarter is assembled with the director, vice director and technical staffs of IMEG. Available PIs also join it. The headquarter can be run with the staffs of IMEG.
- Inspect the damages of the building. If necessary, ask architects to check it. According to the inspections, the director makes a decision to lift the ban on access to the IMEG building or not.

- Check for leaks of water, city gas, CO2 gas, and liquid nitrogen.
- Examine supply and short circuit of electricity as well. Emergency electricity can work for about 20hours.
- The headquarter provides disaster-related information via e-mail to the people of IMEG.
- Kumamoto University's security system automatically e-mails to the member of the University to confirm their safety.
- Pay attention to information from IMEG website. <http://www.imeg.kumamoto-u.ac.jp/>
If the IMEG building is thought to be danger to enter, information will be provided from IMEG Facebook page. Search and confirm in advance the “Facebook, IMEG”



2. Storm and Flood disaster

- Disaster-related information is provided by announcement in the IMEG building or e-mail.
- PIs confirm the whereabouts of the member of the group.
- Stay at home if possible and inform your PI where you are.

IMEG emergency management unit will be set up at Conference Room, 1F, IMEG

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Vice director: Hitoshi Niwa (096-373-6620) <niwa*kumamoto-u.ac.jp>,

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International Student Office (International Affairs Division) [096-342-2095]

Emergency Hospitals

- Kumamoto Medical Association Hospital (Kumamoto Chiiki Iryo Center)
Phone:096-363-3311 Address:5-16-10 Honjo, Chuo-ku, Kumamoto-shi
- Kumamoto Red Cross Hospital
Phone:096-384-2111 Address:2-1-1 Nagamine-minami, Higashi-ku, Kumamoto-shi

Kumamoto City International Center

Phone:096-359-2020 Address: 4-18 Hanabata-cho, Kumamoto-shi